



INFORMATION, ADVICE OR GUIDANCE



Aged 19+ at the beginning
of the academic year



Lived in the EU
for 3 years



Available
fully funded

Offering clear and accurate information, advice or guidance and knowing what can be shared legally and professionally can greatly improve outcomes for a business. There are some fundamental rules for successful information sharing and ensuring staff are aware of these is key.

Benefits

Achieve a nationally recognised Level 2 qualification

Evidence your competency to employers

Increase understanding of accurate record-keeping,
effective signposting and referral

Further your personal and professional development

Learn at a time that suits you without the need to
attend college

Improve your understanding of effective
communication techniques

What you will learn

Information, Advice or Guidance in Practice

Developing Interaction Skills for Information,
Advice or Guidance