**Template – session plan**

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| **Teacher/trainer** |  | | **Date** | |  | | **Venue** |  |
| **Course/Session/Topic** |  | | **Time**  **Duration** | |  | | **Number of**  **learners** |  |
| **Aim of session** |  | | | | | | | |
| **Timing** | **Learning outcomes/objectives/tasks**  *Learners will:* | **Teacher activities** | | **Learner activities** | | **Assessment activities** | | **Resources** |
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